

## Rural Utah Child Development Job Opening Announcement

The position is open to the community at large and “in house” to parents, current substitutes, temporary, regular employees and regular non-parent volunteers. Job opening announcements are being sent out to parents and staff. The job is also being open to the public through Dept. of Workforce Services.

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| <b>Position:</b>                                  | Teacher/Teacher Assistant  |
| <b>Location:</b>                                  | Huntington Head Start, 675 N 400 E, Huntington UT 84528  |
| <b>Work hours:</b>                                | 40 hours per week, Monday through Friday, seasonal, eligible for unemployment in summer months, benefits, medical, dental, vision, 401K, paid holidays and vacation.   |
| <b>Salary Range:</b>                              | Starting at \$13.53 per hour, additional education will be considered in pay rate.   |
| <b>Educational Requirements:</b>                  | Must have a high school diploma, Associate's degree or higher degree and/or Early Childhood Degree preferred, or degree in related field with 15 early childhood credits or CDA in early childhood, if no degree must be willing to obtain one within timeframe or obtain CDA upon hire.   |
| <b>Experience Requirements:</b>                   | Minimum of 2 years working with preschool children preferred.<br>Minimum of 1 year supervisory experience preferred.<br>Experience with developing and implementing lesson plans.<br>Experience implementing and monitoring individualized education programs written for children with disabilities.  |
| <b>Skills required:</b>                           | Work as a team with teaching staff following all established classroom practices and ensure a safe, secure, nurturing, welcoming, fun-filled learning environment for preschool children.<br>Ensures visual active supervision of children in the classroom and outdoors at all times.<br>Good working knowledge of early childhood development. Must have good planning and organizational skills; be able to communicate clearly both verbally and in writing. Must have basic computer skills. Must have good observation and assessment skills including being able to administer screening and assessment tools, and keep accurate records. |
| <b>Other factors:</b>                             | Must be willing to travel occasionally, including overnight trips, and have reliable transportation and a valid Utah Driver's License.<br>Must be willing to attend meetings and training.<br>Must be willing to complete and pass a medical physical exam every 4 years.<br>Must adhere to Head Start Performance Standards, RUCD Policies & Procedures, and Code of Conduct and Professional Ethics.<br>Must agree to and pass a background check and drug screen.   |
| <b>Closing Date:</b>                              | Applications will be accepted until <b>March 29, 2019</b> . Applications may be obtained from our website at <a href="http://www.rucd.org">www.rucd.org</a> , under the Employment Opportunities tab. Please submit a resume, transcripts or any certifications with your application.   |
| <b>Additional information:</b>                    | Contact Shanel Gray at 435-650-7726 for questions and further information. Please <b>EMAIL</b> completed applications directly to <a href="mailto:sgray@rucd.org">sgray@rucd.org</a> . Job description is available upon request.  |
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