



Board Members in Person Attendance: Nicole Steele, Janice Spillman, Liz Bryner

Board Member in Attendance Virtually: Scottie Draper, Amanda Carr, Anne Mackiewicz, Julie Rosier

RUCD Staff in Attendance: Keri Allred, Darin Lancaster (Virtual), Shanel Gray, Jessie Vigil

New Business

1. Welcome:

Nicole Steele welcomed everyone to the meeting.

2. Quorum Declaration:

Quorum declared.

3. Conflict Declaration:

No conflict declared.

4. Agenda Approval:

Nicole Steele asked for a motion to approve the August 25, 2022, board agenda.

Janice Spillman made a motion to approve the August 25, 2022, board agenda. Anne Mackiewicz seconded the motion. All approved, motion carried.

5. April 14, 2022 Approval of Minutes:

Nicole Steele asked for a motion to approve the April 14, 2022 minutes. Janice Spillman

made a motion to approve the April 14 2022 Board Minutes. Scottie Draper seconded the motion. All approved, motion carried.

6. Monthly Reports: ERSEA, Health, School Readiness, Fiscal, Directors Report

Director's Report - Keri Allred has been working with an executive coach, Larry Campbell, who has in turn been working with management staff regarding burnout. The management team participated in a leadership retreat to meet with Larry as a team and received individual and team support. The focus is on retaining the current staff we do have and helping build better teams in all levels of the organization. To help with this process, Keri Allred has approved the use of ARP

funds to train and support leadership this program year. Keri Allred will speak with Larry Campbell and invite him to the Board meeting in October. Sevier County was recognized as the business of the month by the Richfield area chamber of commerce. Staff attended the pre-service training that was held at the Ramada on August 15th and 16th. Management did a great job in replicating the training experience they have received in the leadership retreat as well as the national and regional training they have attended. Keri Allred has been working on becoming Trauma-Informed certified and will now work with managers to do the same and pass the knowledge onto staff and families. Keri Allred discussed what is being done to move forward with becoming a licensed child care facility at all locations. Although all centers will be licensed, only a select few will potentially offer extended day services.

Nicole Steele asked for a motion to approve the August monthly reports. Anne Mackiewicz made a motion to approve the August monthly reports. Julie Rosier seconded the motion. All approved, motion carried.

Agenda Items:

1. Grant Approval with all supporting documents: The grant states that RUCD intends to buy a car; three vehicles will be traded in to get the new vehicle that will be better for navigating the canyon roads in the winter months. Keri Allred has been working on a Moab partnership with a new non-profit childcare center to help address our under-enrollment.

Nicole Steele asked for a motion to approve the grant and the associated documents that were discussed. Liz Bryner made a motion to approve the grant and the associated documents that were discussed. Janice Spillman seconded the motion. All approved, motion carried.

2. OHS Monitoring Review Report: During the Focus Area 1 review, leadership teams were interviewed, and systems and services were discussed. The reviewer was impressed by the data that was presented and was given a demonstration of DOMO and how it is used. There was one area of concern that was reported. An EHS teacher did not have her CDA, and there is no waiver process for EHS, so it was not a finding or non-compliance.

It is noted that the employee is currently working on obtaining her CDA. RUCD will not receive their FA 2 this program year. During the FA 2 CLASS, reviews will be conducted along with a review of files and legal and financial records.

3. Ratify Voting for: a) Policies and Procedures, b) SNAP eligibility, c) COLA/Quality Improvement funding application. All files were reviewed via email. Nicole Steele asked for a motion to ratify the voting. Liz Bryner made a motion to ratify the voting. Janice seconded the motion. All approved, motion carried.

4. Complete Signatures on yearly paperwork: Conflict of Interest and Code of Conduct paperwork was distributed to board members for completion. Those members not in attendance will receive the required documents via email for signature.

5. RUCD Brand Playbook review: A company from Colorado, Rialto Marketing, has been hired to increase enrollment by improving recruitment, modifying language in all public documents and offer suggestions on branding. The items have been shared with the board in the drive.

The next meeting is scheduled for Thursday, November 3rd, 2022, at 11:30 am.

Nicole Steele asked for a motion to adjourn. Scottie Draper made a motion to adjourn the meeting. Janice Spillman seconded the motion. All approved, motion carried.

Meeting adjourned at 1:03 pm