



Board of Directors Meeting
February 18, 2021, 11:30 am, Google Meet

Board Members in Attendance: Patti Rigby, Nicole Steele, Scottie Draper, Janice Spillman, Julie Rosier, Liz Bryner, Molly McGann

RUCD Staff in Attendance: Keri Allred, Kristen McCourt, Nicky Vogrinec, Darin Lancaster, Shanel Gray

Housekeeping

- We have received a resignation letter from a Board member. Due to COVID-19, she doesn't feel she has the time to serve on the Board. A community member has expressed interest in serving on the Board of Directors. Keri Allred read an email to the Board members that she received from the potential Board member.
- Keri Allred reminded the Board members that if needed, they can add an Executive session without staff at the close of every meeting if necessary. Patti Rigby suggested that we amend the agenda to reflect adding 2 items to the February 18th agenda. 9) Vote in the new Board member, 10) Add Executive session at the close of this meeting.

New Business

1. **Welcome:** Patti Rigby welcomed everyone to the meeting.
2. **Quorum Declaration:** Quorum Declared.
3. **Conflict Declaration:** None.
4. **Agenda Approval:** The February 18th, 2021, agenda was reviewed. Patti Rigby called for a motion to amend and approve the February 18th, 2021 agenda by adding two items to the agenda. 9) vote in a new Board member, 10) add Executive session. Janice Spillman made a motion to amend and approve the February 18th, 2021 agenda. Scottie Draper seconded the motion. All approved, motion carried.
5. **December 17, 2020 Approval of Minutes:** Patty Rigby asked for a motion to approve the December 17th, 2020 minutes. Nicole Steele made a motion to approve the December

17th, 2020 Board Minutes. Julie Rosier seconded the motion. All approved, motion carried.

6. **Monthly Reports:** The monthly reports were shared with the Board of Directors through the google meet invite. The Board members were allowed to ask any questions regarding the information shared. Patti Rigby asked for a motion to approve the January monthly reports. Julie Rosier made a motion to approve the January monthly reports. Molly McGann seconded the motion. All approved, motion carried.

Agenda Items

7. **Active Supervision Data - Shanel Gray,** The 2020-2021 active supervision data was shared with the Board of Directors. The graph showed the first observation results and the first follow-up results. Observations are completed 3 times a year. Each classroom is required to score 90 or higher. The graph showed that there are a few classrooms that did not meet the requirement at the time of the first observation but made significant improvements with their follow-up score.
8. **Self Assessment Method Approval - Keri Allred,** The RUCD Self-Assessment Plan was shared with the Board of Directors in the invitation as read-ahead material. This is a requirement of Head Start for continued quality improvement. Data from the entire year will be collected and evaluated. Patti Rigby called for a motion to approve the Self Assessment Method. Molly McGann made a motion to approve the Self Assessment Method. Julie Rosier seconded the motion. All approved, motion carried.
9. **New Board Member Approval - Patti Rigby** called for a motion to approve Anne Mackiewicz as a new Board member. Janice Spillman made a motion to approve Anne Mackiewicz as a new Board member. Nicole Steele seconded the motion. All approved, motion carried.
10. **Closed Executive Session**

Meeting adjourned at 12:35 pm.

The next meeting is scheduled for Thursday, April 15th, 2021 at 11:30 am.