



Policy Council Members in Attendance:

Molly McGann, Mary Pape, Sky Edmiston, Mindy Madsen, Holly Murray, Cheyenne Hutcheon, Kaytee Murray, Scottee Brower, Karen Dolan, Holly Jensen, Karen Stephenson

Staff Members in Attendance:

Crystal Kobe, Nicky Vogrinc, Heele Eden, Donna Motte, Gail Wakefield

Last Meeting Follow-up:

1. Heele Eden and Donna Motte introduced themselves and gave a brief review of Robert's Rules.
2. A slide was shared with the group of a description of what the Policy Council is.
3. There were no volunteers or nominations made regarding the 3 open positions we have vacant on the Policy Council.

Welcome:

Mindy Madsen welcomed everyone to the February 19th, 2020, Policy Council Meeting.

Quorum Declaration:

Mindy Madsen declared a quorum with eleven (11) members in attendance.

Conflict Declaration

No conflict declared.

Agenda:

The February 19th, 2020 Policy Council agenda was reviewed.

Mindy Madsen called for a motion to approve the agenda. Sky Edmiston made a motion to approve the February 19th, 2020, Policy Council agenda. Mary Pape seconded the motion. All approved, motion carried.

Minutes:

Mindy Madsen called for a motion to approve the Policy Council meeting minutes.

Sky Edmiston made a motion to approve the January 15th, 2020 Policy Council meeting minutes. Kaytee Murray seconded the motion. All approved, motion carried.

Monthly Reports:

Mindy Madsen called for a motion to approve the monthly reports. Sky Edmiston made a motion to approve the monthly reports. Molly McGann seconded the motion. All approved, motion carried.

Agenda Items:

1. **OHS Duration Notice** - Heele Eden provided the Policy Council with the updated notice lowering the Head Start duration requirement from 100% to 45%. Donna Motte gave a brief description of what “Duration” means.
2. **OHS ACF Notice:** Heele Eden provided the Policy Council with the updated notice regarding the inclusion of children with disabilities. Head Start and Early Head Start programs are required to ensure that at least 10% of the enrollment slots are occupied by children with disabilities. The notice reminded grantees of specific HSPPS requirements for services to children with disabilities. Several resources were listed for including children with disabilities or delays.

Mindy Madsen called for a motion to adjourn the meeting. Karen Stephenson made a motion to adjourn the February 19th, 2020, Policy Council meeting. Molly McGann seconded the motion. All approved, motion carried. Meeting closed.

Date and Time of Next Meeting:

The next meeting is scheduled for March 18th, 2020 at 10:00 am.