



**Board Members in Attendance:** Nicole Steele, Janice Spillman, Scottie Draper, Patty Rigby, Theresa Martinez

**RUCD Staff in Attendance:** Keri Allred, Crystal Kobe, Nicky Vogrinec

### Last Meeting Follow-up

Review RFP CFO - Keri Allred presented to the Board her suggestion of opening a part-time CFO in place of hiring an accounting firm or a contractor. Patty Rigby asked for a motion to approve opening a part-time CFO position in-house for 10-20 hours per week. Nicole Steele made a motion to approve opening a part-time position in-house for 10-20 hours per week. Scottie Draper seconded the motion. All approved, motion carried.

### New Business

1. **Welcome:**

Patti Rigby welcomed everyone to the meeting.

2. **Quorum Declaration:**

Quorum Declared.

3. **Conflict Declaration:**

1 conflict declared.

4. **Agenda Approval:**

Patty Rigby asked for a motion to approve February 13, 2020, Board Agenda. Theresa Martinez made a motion to approve the February 13, 2020, Board Agenda. Scottie Draper seconded the motion. All approved, motion carried.

5. **December 19, 2019 Approval of Minutes:**

Patty Rigby asked for a motion to approve the December 19, 2019 minutes. Nicole Steele made a motion to approve the December 19, 2019 Board Minutes. Scottie Draper seconded the motion. All approved, motion carried.

6. **Monthly Reports:** ERSEA, Health, School Readiness, Fiscal, Directors Report

Patty Rigby asked for a motion to approve the Monthly Reports. Scottie Draper made a motion to approve the Monthly Reports. Janice Spillman seconded the motion. All approved, motion carried.

## Agenda Items:

1. **OHS Duration Notice:** Keri Allred provided the Board with the updated notice lowering the Head Start duration requirement from 100% to 45%. RUCD is currently at 39%.
2. **OHS ACF Notice:** Keri Allred provided the Board with the updated notice regarding the inclusion of children with disabilities. Head Start and Early Head Start programs are required to ensure that at least 10% of the enrollment slots are occupied by children with disabilities.
3. **Training: DRS (designation renewal) triggers for re-competition:** A Head Start or Early Head Start agency shall be required to compete for its next five years of funding whenever the responsible HHS official determines that one or more of the following conditions existed during the relevant time period. Some triggers include school readiness goals, CLASS scores, revocation of license, disqualified from CACFP at any time, active supervision.

The next meeting is scheduled for Thursday, April 23rd, 2020 at 11:00 am.

Patty Rigby asked for a motion to adjourn. Theresa Martinez made a motion to adjourn the meeting. Scottie Draper seconded the motion. All approved, motion carried.

Meeting adjourned at 12:30 pm