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**RUCD Mission Statement**

To create an environment of opportunities where  
Head Start & Early Head Start children and  
families are empowered to change their lives.

**Policy Council Members in Attendance:**

Kaytee Murray, Mary Pape, Mindy Madsen, Mariya Boecker, Tyler Boren, Sky Edmiston, Teresa Garrett, Jeannie Prowse

**Staff Members in Attendance:**

Keri Allred, Crystal Kobe, Nicky Vogrinec, Heele Eden, Donna Motte, Janet Whitmore, Gail Wakefield

**Last Meeting Follow-up:**

Keri Allred introduced Mindy Madsen as the new Policy Council Chair and gave a brief review of Robert's Rules. Heele Eden and Donna Motte were introduced and welcomed to the meeting.

**Welcome:**

Mindy Madsen welcomed everyone to the January 15th, 2020, Policy Council Meeting.

**Quorum Declaration:**

Mindy Madsen declared a quorum with eight (8) members in attendance.

**Conflict Declaration**

No conflict declared.

**Agenda:**

The January 15th, 2020 Policy Council agenda was reviewed.

Mindy Madsen called for a motion to approve the agenda. Mary Pape made a motion to approve the January 15th, 2020, Policy Council agenda. Tyler Boren seconded the motion. All approved, motion carried.

### **Minutes:**

Mindy Madsen called for a motion to approve the Policy Council meeting minutes.

Kaytee Murray made a motion to approve the December 13th, 2020 Policy Council meeting minutes. Mary Pape seconded the motion. All approved, motion carried.

### **Monthly Reports:**

The monthly reports were shared with the Policy Council via the google drive. There were no questions regarding any of the information shared.

Mindy Madsen called for a motion to approve the monthly reports. Kaytee Murray made a motion to approve the monthly reports. Sky Edmiston seconded the motion. All approved, motion carried.

### **Agenda Items:**

1. PIR: PIR information was shared and discussed with the Policy Council via the DOMO dashboard.
2. Selection Criteria Approval: The procedure FCP 2: ELIGIBILITY DETERMINATION AND SELECTION CRITERIA FOR ENROLLMENT was reviewed by the Policy Council members. Mindy Madsen called for a motion to approve the selection criteria. Sky Edmiston made a motion to approve the selection criteria. Mary Pape seconded the motion. All approved, motion carried.
3. Policy Council Officer Elections: There are 5 positions needing to be filled by Policy Council members. Teresa Garrett volunteered to fill the Chair Elect position. Sky Edmiston volunteered to fill the Health Advisory Representative position. Descriptions of the vacant positions will be shared with the Policy Council members to give a better idea of what the vacant positions entail. Elections will resume again at the next scheduled Policy Council meeting.

Mindy Madsen called for a motion to adjourn the meeting. Jeannie Prowse made a motion to adjourn the January 15th, 2020, Policy Council meeting. Sky Edmiston seconded the motion. All approved, motion carried. Meeting closed.

### **Time and Date of Next Meeting:**

Next meeting is scheduled for February 19th, 2020 at 10:00 am.