



RUCD Mission Statement

To create an environment of opportunities where
Head Start & Early Head Start children and
families are empowered to change their lives.

Policy Council Members in Attendance:

Kaytee Murray, Cheyenne Hutcheon, Brooke Cowley, Mary Pape, Mindy Madsen
Molly McGann (via Zoom teleconference)

Staff Members in Attendance:

Keri Allred, Crystal Kobe, Nicky Vogrinec

New Business:

Elect New PC Chair. Kaytee Murray made a motion to nominate Mindy Madsen as the new PC Chair. Mary Pape seconded the motion. All in favor, motion carried.

Welcome:

Mindy Madsen welcomed everyone to the December 13th, 2019, Policy Council Meeting.

Quorum Declaration:

Mindy Madsen declared a quorum with six (6) members in attendance.

Conflict Declaration

No conflict declared.

Agenda:

The December 13th, 2019 Policy Council agenda was reviewed.

Mindy Madsen called for a motion to approve the agenda. Mary Pape made a motion to approve the December 13th, 2019, Policy Council agenda. Cheyenne Hutcheon seconded the motion. All approved, motion carried.

Minutes:

Mindy Madsen called for a motion to approve the Policy Council meeting minutes. Cheyenne Hutcheon made a motion to approve the November 5th, 2019 Policy Council meeting minutes. Kaytee Murray seconded the motion. All approved, motion carried.

Monthly Reports:

Keri Allred presented the Policy Council with a DOMO dashboard demonstration with all of the monthly report information.

Mindy Madsen called for a motion to approve the monthly reports. Cheyenne Hutcheon made a motion to approve the monthly reports. Brooke Cowley seconded the motion. All approved, motion carried.

Agenda Items:

1. Compliance Notice: The Office of Head Start has delayed the comprehensive background check procedures by two years. Programs have until Sept. 30, 2021 to comply. RUCD has already completed the FBI fingerprint and background checks and will continue with all new hires.
2. Eligibility Training: Head Start Eligibility training by Julie Justice has been shared in the shared PC Meeting drive.
3. Policy Council Orientation: Keri Allred provided PC orientation with a slide show that has also been shared in the PC Meeting drive.
4. Policy Council Officer Elections: Officer elections have been postponed until next PC meeting due to the small amount of members present.

Mindy Madsen called for a motion to adjourn the meeting. Kaytee Murray made a motion to adjourn the December 13th, 2019, Policy Council meeting. Mary Pape seconded the motion. All approved, motion carried. Meeting closed.

Time and Date of Next Meeting:

There will be a poll sent out to vote on dates and times of future meetings.